



Office of Student Records News

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New Scheduling Software

The University of Maine, along with the University of Southern Maine will be automating its academic scheduling processes using scheduling software developed by Infosilem. The software is designed to help institutions reach goals such as increase room utilization, schedule classes to meet the needs of the students, increase retention, and increase timeliness to degree completion. It is also a good opportunity to transform how the institutions think about the creation of the course schedule. By coordinating and centralizing the course scheduling process, the institutions will evaluate what is considered to be a good schedule and set policy, processes and procedures aimed at achieving the best schedule possible.



The implementation effort began last August when scheduling staff from both institutions met with Infosilem representatives to lay the ground work for creating data interfaces with MaineStreet and to establish project timelines. To date, each campus has been through one simulation of the process to get the teams familiar with the various modules of the new system. There will be a total of three simulations prior to full implementation.

The second simulation begins soon with the creation of the Spring 2016 class schedule. The goal of this simulation is to use the new software to schedule rooms and present the schedule output to the departments for their feedback. UMaine's plan is to have some departments participate in the data collection for the Spring 2016 class schedule using the new module in early August. The remainder of the departments' staff will be trained in the fall when preparation takes place to build the Fall 2016 class schedule. This will be the third and final simulation before the full implementation for the Spring 2017 schedule.

You will be hearing more in the coming weeks and months regarding the changes to our scheduling processes as we move forward with this implementation. We have lots to learn and will have plenty to share!

Changes to Academic Calendar

In September 2014, The University of Maine System Board of Trustees directed presidents, chief academic officers, and faculty leadership to develop a common start and end date for the fall and spring semesters at the universities of the University of Maine System. As a result, UMaine's previously established 2015-2016 Academic Year Calendar has been changed to reflect this directive and many important dates have shifted. The updated **2015-16 Academic Year Calendar** information is available on the OSR web site. An updated pdf version (dated February 2015) is available in the Student Records conference in FirstClass.



New in MaineStreet

A recent update to MaineStreet included the addition of information to the Student Academic History by Subject page. The link to this page is available in the Student Services Center and provides a student's academic history by Institution. Two new fields are displayed at the top of this page: The Total Earned Hours and the Total Hours Earned in residence (at the Institution.)

Student Academic History by Subject

University of Maine
Student ID [redacted]

Undergraduate Cumulative GPA 3.028 **Total Earned Hours 132.000 Total Hours earned at UM 132.000**

Chemistry		Undergraduate Career					
GPA 3.753	Hours Passed 4,000						
Course	Course Title	Course Type	Term	Official Grade	Units Taken	Repeat Ea Code	Cre
CHY 121	Intro to Chemistry	LEC	2008 Fall	A-	3.00		<input checked="" type="checkbox"/>
CHY 123	Intro to Chemistry Lab	LAB	2008 Fall	A	1.00		<input checked="" type="checkbox"/>



Spring 2015 Final Grading Instructions

Grades submission deadline: May 15, 2015



Directory Information for Former Students

- Question: May a former student request to have their directory information suppressed?
No. It is at each institution's discretion to honor such a request and UMaine does not.
- Question: May a former student request removal of the suppression of directory information?
Yes. The suppression may be reversed at the student's request at any time.

May

- May 1 - Classes end.
- May 4 - Final Exams begin.
- May 8 - Final Exams end.
- May 9 - Commencement Harold Alfond Sports Arena 10:00 am and 2:30 pm.
- May 11 - Summer University begins.
- May 15 - All Final Grades for Spring 2015 due in OSR.
- Fall 2014 Incomplete Grade lapse to failing grades.
- May 18 - Distribute recommended academic action lists.
- Distribute lists of overdue grades to colleges.
- May 21 - May Graduation records ready for department review.
- May 22 - Distribute grading instructions for Summer.

June

- June 3 - Academic Suspensions and Dismissals due in OSR.
- June 4 - Students with suspend/dismiss actions are notified.
- June 12 - Spring 2015 academic awards generated, class and college standings.
- June 16 - Official list of May 2015 graduates due from deans' offices in OSR.
- June 29 - August 2015 graduation lists and transcripts sent to colleges for review.
- Fall schedules dropped for suspended/dismissed students.
- June 30 - Students with probation actions notified.
- Seats reserved for First-year students released.

July

- July 1 - New First-Year students may view their Fall 2015 enrollment schedule in MaineStreet.
- July 6 - May 2015 graduation list finalized.
- July 15 - Deadline for Application for Degree for August graduation.
- July 27 - Distribute list of instructor updates for fall

Summer 2015 New Student Orientation

Education and Human Development	June 12-13, 21-22
Engineering/Engineering Technology	June 13-14, 19-20
Explorations	June 14-15, 20-21
Foundations	June 13-14, 19-20
Maine Business School	June 13-14, 19-20
Liberal Arts and Sciences	June 14-15, 20-21
Natural Sciences, Forestry and Agriculture	June 12-13, 21-22



Readers are encouraged to submit information or ask questions by contacting Linda Reid at 581-1318 or send email to linda@maine.edu

visit us online at studentrecords.umaine.edu

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