



Office of Student Records News

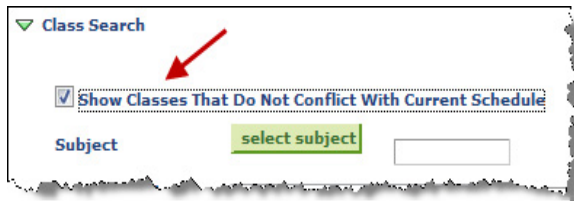
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Class Search Changes

Three recent MaineStreet updates included the return of a lost class search feature, the addition of a new one, and adjustments to the class search results display.

First, the ability to search for classes that fit in a student's existing schedule has been missing since the spring of 2013. This search option aids in preventing time conflicts as a student's enrollment schedule is created. To enable this filter, select the checkbox labeled "Show Classes That Do Not Conflict With Current Schedule" on the Schedule of Classes search criteria



page. This search option is only visible when accessing the class search during the enrollment process.

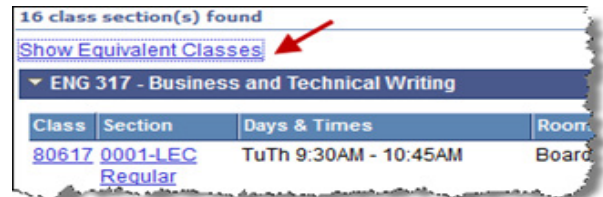
Secondly, a new feature in class search was developed as part of the University of Maine System's directive to simplify the course transfer process for students. The modification provides transfer equivalency information from within the class



search. So what's new? At the very top of the Class Search page, there's a "Help Finding Equivalent UMS Classes" link which provides the user with instructions on how to perform a search to find equivalent classes offered for the term at other UMS institutions.

How it works: When a search for a specific course is performed, such as ENG 317, the results page includes a link

displayed at the top of the list labeled "Show Equivalent Classes." When the link is selected, a list is presented



showing the equivalent courses offered at the other UMS institutions for this specific course. Each course/institution in the list has a corresponding "Dates and Times" button which gives specific details of the classes offered at that institution. An information box is also displayed to guide the student on how to register for these courses.

The final recent improvement to mention is the presentation of all class sections for a course when the search results are displayed. Instead of having to select the "View All" link to display all sections when there are more than 10, all sections will appear upon the initial display of the results requiring the user to simply scroll down to view all sections. This should help prevent the higher numbered sections of a course from getting overlooked during the enrollment process.

Preferred Student Names in Blackboard

In recent months MaineStreet Class Rosters, Grade Rosters and Advisee Lists have been modified to display a student's preferred name for those who have opted to create one. Now, Blackboard will display preferred names in all areas including grade center, discussion boards and blogs, making the names consistent with what is already displaying in MaineStreet for students.



Email address is considered an address and may be released if a student has not opted to have their directory information suppressed.



Non-Disclosure of Directory Information (Opt Out; FERPA Block)

Under FERPA, a currently enrolled student can request that the institution not release any directory information about him or her. Institutions must comply with this request. If the student places an information hold and then graduates or otherwise leaves the institution, this hold continues until the student requests that the hold be removed. Former students may request non-disclosure of directory information, however, it is at the institution's discretion whether or not to honor such a request. The University of Maine does NOT honor non-disclosure requests of former students.

August

- August 1 - OSR deadline for Fall 2014 Final Exam proof.
- August 15 - 2014-2015 Undergraduate Catalog available on-line.
- August 22 - Summer University ends.
- August graduation.
- August 26 - August graduation records ready for college review.
- August 28 - Fall 2014 Final Exam information available in MaineStreet and OSR Web site.
- August 29 - Deadline for submission of summer grades.

September

- September 1 - Labor Day holiday.
- September 2 - Fall 2014 classes begin.
- September 4 - Notifications for Spring 2014 Incomplete grade lapse sent.
- September 5 - OSR deadline for Spring 2015 Schedule of Classes.
- September 8 - Last day to add courses.
- September 11 - Advisor and concentration listings distributed to colleges for updates.
- September 15 - Last day to drop full-semester regular classes for refund.
- September 23 - Proofs for Spring 2015 Schedule of Classes available.
- September 26 - OSR deadline for changes to the Spring 2015 Schedule of Classes.
- September 29 - Official graduation list for August 2014 due from colleges.
- September 30 - Create Spring 2015 term activations and PINs.

October

- October 1 - Notification of missing grades sent to students and lists to deans.
- October 2 - Classes dropped on or before this date will not appear on the transcript.
- October 10 - Spring 2014 Incomplete grades lapse to 'F' grade.
- October 13 - Fall break begins.
- October 14 - Enrollment holds placed for students non-compliant with Immunization law and lists sent to deans
- October 15 - Classes resume.
- October 16 - List of enrollment holds distributed to colleges.
- October 20 - August 2014 Graduation list finalized.
- Spring 2015 Schedule of Classes available in MaineStreet.
- Spring 2015 Wish List validation begins.
- October 27 - Spring 2015 enrollment begins.
- October 28 - Updated missing grades list sent to colleges.
- List of December 2014 graduates and transcripts sent to colleges.



Readers are encouraged to submit information or ask questions by contacting Linda Reid at 581-1318 or send email to linda@maine.edu

visit us online at studentrecords.umaine.edu

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