

## For The Record studentrecords.umaine.edu

### Office of Student Records News

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### **UMaine's Web Portal**

he goal of UMaine's portal is to provide a campuswide, single sign-on site for institutional resources. It serves as a "digital home" for faculty, staff, and students, with secured access to online services, documents, and policies. The portal was developed to meet immediate UMaine needs for efficient communication, including news, events, and announcements.

The portal provides single sign-on to MaineStreet, Blackboard, Gmail and other secure sites. Links offer quick access to information on academics, human resources and more. Of particular interest to faculty, would be the ability to see photos of the students in their classes as well as their advisees with easy access to the MaineStreet class roster and advisee list. Numerous types of commonly used forms and documents are available, as well as links to information pertaining to Campus Life such as calendars, athletics, parking, and recreation.

Access to the UMaine Web Portal is found at <a href="http://my.umaine.edu">http://my.umaine.edu</a> and uses the same User ID and Password as MaineStreet and Blackboard. An introductory video can be viewed at <a href="http://my.umaine.edu/web/um">http://my.umaine.edu/web/um</a>.

If you need assistance or have questions, contact the IT Help Center at 581-2506. Users may send feedback about the portal by using the suggestion tool on the homepage.



Students will receive email and Message Center notifications when they are on a Wait List for a class for which a time conflict exists or if they have not met the prerequisites. They will receive instructions on

the action required to resolve the situation including removing themselves from the Wait List if needed.

Check out the new format for the 2013-2014 Undergraduate Catalog



### Multi-campus Icon

ou may notice a new Icon that appears for some students in MaineStreet in the same area as the Service Indicator Icons. The Multi-campus Icon will display for students who have enrollment at more than one institution in the University of Maine System for either the current or future terms.

There is no functionality behind the icon at this point; it's informational only. This icon can be helpful to those working with students who may inquire about withdrawing for the term as enrollments at the other institution may also be effected. The Office of Student Records has a process in place to handle requests for term withdrawals where enrollments at multiple institutions are involved. If such a situation arises, you may contact OSR for assistance.

# Clarification of Credits on the Degree Progress Report

hen it comes to comparing the Degree Progress Report to the academic transcript, it may appear as though there is a discrepancy with the number of earned hours. One must keep in mind that the Degree Progress Report assumes that the student will successfully complete the coursework currently. Conversely, the earned hours displayed on the transcript does not include the in-progress classes in the transcript total for earned hours, although the courses do appear on the transcript without grades. The Degree Progress report takes into account in-progress courses that are being repeated and does not count those credits twice. Additionally, it's important to be aware that the Degree Progress Report does not provide information on the total number of attempted hours, yet the transcript does. The transcript does not include attempted hours for courses for which the student received transfer credit.

Be sure to contact us at UMRECORD@MAINE.EDU should any degree progress report questions arise.



### **Anonymity in the Classroom**

Students cannot choose to be anonymous in the classroom setting. If a student has chosen "No Release" for his or her Directory Information, that does not mean that an instructor cannot call on the student by name in class or that the student's email address cannot be displayed on an electronic support tool such as a discussion board, blog or chat feature.

\*\* Dates are subject to change \*\*

### November

•	November 4	Spring Final Exam Proof sent to Departments
•	November 15	Applications for December 2013 Graduation due in OSR
•	November 19	Fall 2014 Schedule of Classes sent for editing
•	November 25	NCAA certificates sent to the Dean's Offices
•	November 26	List of eligible students not yet enrolled sent to colleges
•	November 27	Thanksgiving Recess Begins

#### December

	D 1 0	Cl. D
•	December 2	Classes Resume
•	December 2	Spring Final Exam Proof due in OSR
•	December 4	Open Enrollment for spring 2014 begins
•	December 11	Remove reserved seats for spring 2014
•	December 12	Notice of summer 2013 incomplete grades to be reverted to "F" sent to colleges
		and notification to students
•	December 13	Classes end
•	December 16	Final Exams begin
•	December 20	NCAA certification due in OSR
•	December 20	Final Exams end
•	December 27	All Final Grades due in OSR
•	December 30	Distribute academic action information to colleges
•	December 30	Distribute lists of overdue grades to colleges

### **January**

g 2014 classes begin
014 Schedule of Classes edits due in OSR
Day to add classes
n Luther King Jr Day – no classes
013 academic awards generated
ay to drop a course for a refund



For the Record is published by the Office of Student Records Written and Edited by Linda Reid

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visit us online at studentrecords.umaine.edu

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