



Upgrading MaineStreet

Come mid-June 2011, MaineStreet will be upgraded to a new version providing a variety of improvements particularly to the self-service tools. Students and faculty will notice some changes in how the Student Center and Faculty Center look along with some added functionality. In the meantime, staff within the administrative areas of Student Records, Admissions, Bursar and Financial Aid are testing the upgrades and working with the University of Maine System Office to insure a smooth transition. More details will be forthcoming regarding the specific changes and what users will need to know.

MaineStreet Navigation Tip

If you haven't set a page in MaineStreet as one of your favorites because you don't access it frequently, you may not remember how to find it when you need it. You can use the Portal Search feature in MaineStreet to help you find the navigation.



For example, if you need to view a student's enrollment PIN and can't recall where to find it, use the Portal Search to find it:

Enter "enrollment pin" in the search criteria box and click the icon. You'll then be presented with

results of the search related to that topic and the navigation links to the associated pages.

Summer 2011 & Fall 2011 Enrollment

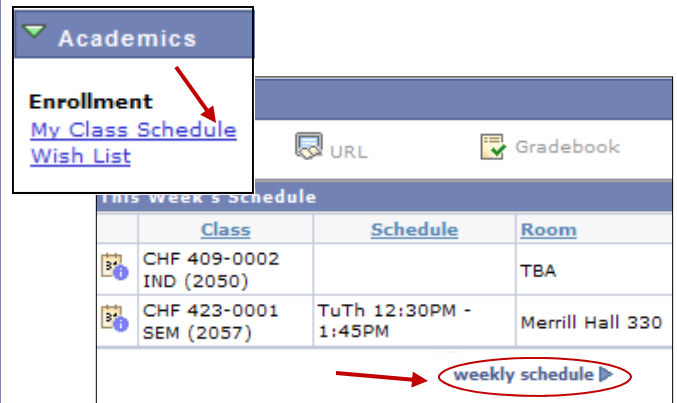
The Summer 2011 class schedule will be available in MaineStreet on **February 21** with enrollment beginning on **February 25**.

Details regarding [enrollment](#) for the Fall 2011 semester are currently available on the [Office of Student Records' Website](#). Class offerings for fall will be available in MaineStreet on **March 7**.

The Weekly Schedule-Student Center

The Weekly schedule that immediately appears when entering the Student Center displays only classes that are currently in session. If a class has a start date that is later than the current date, that class will not display until the start date of the class has been reached. To view all of the classes in a student's schedule, click the **My Class Schedule** link.

The **Weekly Schedule** link is used to view a student's schedule for any given week. Simply change the date in the "Show Week of:" box and click the "Refresh Calendar" button.



Teamwork at its Best



The Offices Student Records, Student Employment and Student Financial Aid are teaming up again in the American Cancer Society's Relay for Life being held overnight at UMaine on April 15th. The Record Breaker's team was the top fundraiser at last year's event collecting over \$4000 in donations! The team will be holding numerous fundraisers over the next few months, so keep your eyes and ears open for more information. If you are interested in making a donation to support our team, please contact Daniel Lamson at dlamson@maine.edu. More information about the Relay for Life is available at: www.relayforlife.org/umaine

FERPA Tip:



Can email addresses be shared among students within a class?

Faculty who utilize electronic teaching tools such as Blackboard, who wish to share students' email addresses with others within a class may do so. The 2009 amendments clarified that a student cannot be "anonymous" in class, even in a distant learning setting.

DATES AND DEADLINES TO REMEMBER

**** Dates are subject to change ****

February

- February 1**
February 9
- Incomplete grades for Summer 2010 lapse failing grades.
 - Spring 2011 Final Exam schedule posted.
 - Fall 2011 PINs, enrollment appointments and term activations created for continuing students.
- February 10**
- **Classes dropped on or before this date (by 4:30 p.m.) will not appear on transcript.**
- February 14**
- Deadline for updates to advisor and concentration information.
 - Graduation list finalized for December 2010 graduates.
- February 16**
February 21
February 25
- List of students with enrollment holds sent to deans.
 - Summer University 2011 class offerings available on MaineStreet.
 - **Summer University 2011 enrollment begins.**
 - List of students with enrollment holds sent to deans.
- February 28**
- Spring recess begins.

March

- March 7**
- May 2011 degree candidate lists sent to colleges.
 - Fall 2011 Class Schedule available in MaineStreet.
- March 14**
- Fall 2011 Wish List Validation begins.
 - Classes resume.
- March 15**
March 16
- Deadline for Application for Degree for May 2011.
 - Send Commencement information to students attending May commencement ceremony.
- March 21**
- **Enrollment for Fall 2011 begins.**

April

- April 5**
- Notification sent to students with Fall 2010 incomplete grades that will lapse to a failing grade on May 23; lists sent to colleges.
- April 6**
- **Last day to withdraw from a class and receive a "W" grade at 4:30 p.m. Withdrawn classes after this date will receive a failing grade.**
- April 20**
- Open enrollment for Fall 2011 begins.
 - Spring 2011 Grade Rosters (regular session) available in MaineStreet.
- April 21**
- List of eligible students not enrolled Fall 2011 sent to deans.
 - Spring 2011 Grade Rosters created for regular session classes.
- April 25**
April 27
April 29
- 2011-2012 Undergraduate Catalog information distributed.
 - Maine Day
 - Regular session classes end.