

### The Upgrade Is Coming!

*The MaineStreet Student Information System will be unavailable from 5:00 PM, Thursday, June 2nd until 8:00 AM, Tuesday, June 7th for an upgrade of the Campus Solutions module from version 8.9 to version 9.0. This means Student Self-Service (online enrollment, payments, grades...) and Faculty Self-Service (online grading...) will be unavailable as well.*

When the system returns on June 7, there will be some noticeable changes after logging in. The first will be the new navigation features, specifically the floating drop-down menu. As you mouse over any section of the menu, the menu cascades to the right, revealing more components that you have access to view. Some advantages of the new floating navigation are:




- You can sort the menu—Select the “sort” icon on the main menu to toggle between alphabetic ascending and descending presentation of folders.
- The menu is scrollable—Select the scroll arrows that appear at the top and bottom of the menu when the menu is too long for you to view in its entirety.
- You can search the menu—Enter a keyword or phrase and the search index will generate matching entries as you type.
- The menu leaves breadcrumbs—As you navigate, breadcrumbs appear across the top of the page to inform you of your location. You can also click on a breadcrumb to navigate backwards.

Stay informed of the changes—find UMS newsletters here:



<http://www.maine.edu/system/mainstreet/news.php> **Click it!**

### What Should You Do To Prepare?

- **Help spread the word.** Be sure faculty are aware. This is important for faculty who may be teaching a class during the May Session of Summer University. The system will be unavailable a week after the session ends, which is when the grades for that session are due for submission. 
- **Play in the Sandbox!** Beginning May 16, you will be able to access the 9.0 Sandbox, which is the upgraded version of MaineStreet that we are currently using. This link will be available to any user who currently has access to the Campus Solutions Sandbox. To navigate there, click on Training Tools & Materials from your MaineStreet Menu after immediately logging into MaineStreet.
- **Prepare your workload accordingly.** Although the student related functions will be unavailable, you may still work with Financials and Human Resources modules.
- **Pay close attention to UMS Newsletters.** The University of Maine System Office is sending a series of newsletters providing details of the upcoming changes. A *MaineStreet Newsletter* is being distributed via the @maine.edu email accounts we all have. You may also find the [newsletters](#) on-line (see the “Click it” box for the link).

In cases where the need for academic information is **urgent**, Student Records will have access to information to provide **limited** services. The same is true for Admissions, Student Financials (Bursar) and Financial Aid. These offices will be open and will address the needs of their customers when possible. Issues may not be resolved immediately, but every effort will be made to see that help is provided in a timely fashion.

### So What's Going To Be Different?

The most noticeable change will be the navigation as described above and will effect every user. Most of the changes involve processes handled by Student Records, Financial Aid, Admissions and Bursar's offices and are behind the scenes and not visible to the general user. The Self-Service Centers for students and faculty have changed a little, but not significantly. Watch for more information on these changes to be provided in *A MaineStreet Newsletter* to be distributed by the System Office the week of May 23.

If you find yourself in need of assistance after the upgrade, you can find a list of contact persons available for help at <http://www.maine.edu/system/mainstreet/helpum.php>

## DATES AND DEADLINES TO REMEMBER

**\*\* Dates are subject to change \*\***

### May

- May 2** - Final Exams begin.
- May 6** - Final Exams end.
- May 7** - Commencement 10 a.m. & 2:30 p.m., Harold Alfond Sports Arena.
- May 9** - Summer University begins.
- May 13** - Final Grades for Spring 2011 due.
- May 16** - Distribute lists of overdue grades to colleges.  
- Distribute recommended academic action lists to colleges.
- May 20** - May 2011 Graduation records ready for department review.
- May 23** - Fall 2010 Incomplete grades lapsed to failing grades.
- May 27** - Academic suspension and dismissals are due in OSR.
- May 31** - Students with suspend/dismiss action for Spring 2011 notified via the Message Center.

### June

- June 9** - Spring 2012 Schedule of Classes materials distributed to departments.
- June 11** - Spring 2011 Dean's List, Presidential Scholar achievements, class standings distributed to colleges.
- June 14** - Official May 2011 graduates list due in OSR.
- June 24** - Remaining Academic Action (probations) due in OSR.  
- August 2011 graduation records ready for department review.
- June 29** - Drop dismissed/suspended students enrolled Fall 2011.  
- List of students dismissed/suspended and enrolled for Summer University sent to colleges.

### July

- July 1** - May 2011 graduation list finalized.
- July 8** - Materials for the 2011-2012 Undergraduate Catalog due in OSR.
- July 15** - Deadline for Application for Degree for August graduation.
- July 22** - Lists for instructor updates for Fall 2011 distributed to departments.

### **Summer 2011 New Student Orientation**

Business, Public Policy & Health	June 18-19, 24-25
Education & Human Development	June 18-19, 26-27
Engineering	June 18-19, 24-25
Explorations	June 17-18, 25-26
Foundations Program	June 19-20, 24-25
Liberal Arts & Sciences	June 19-20, 25-26
Natural Sciences, Forestry & Agriculture	June 17-18, 26-27