- Five buttons near the top provide display options:
  - o **<u>Collapse all</u>**: Closes all the requirements within the report regardless of their status
  - **Expand all:** Opens all the requirements within the report regardless of their status
  - o **Original view:** Returns the report to its original display format
  - **View full pdf:** Opens the report in a new window in pdf format. Shows all the requirements as well as the courses the student has taken to satisfy the requirement
  - **View condensed pdf:** Opens the report in a new window in pdf format. This is a condensed, two-column version of the full pdf with requirement details removed.
- College (Program), and Major, any Minors (Plans), Concentrations (Sub-plans) the student has declared are displayed



• Each requirement has a blue bar. The University requirements are listed first in the report. When the blue bar for an area is displayed initially as collapsed, that's an indication that the requirement has been satisfied. To open a collapsed area, select the green triangle to the right of the area description.

| General Educ      | ation Quantitative Literacy Requirer   | nent 🥄     |      |           |
|-------------------|--|------------|------|-----------|
| Seneral Educ      | ation Ethics Requirement   |            | +    |           |
| itisfied: Ethics  | (RG2883)   |            |      |           |
| thics             |  |            |      |           |
|                   | n - both BUA 220 & 449   | 470 8 400  |      |           |
|                   | on - all of the following CHE/BEN 111, 477,  | 479, & 493 |      |           |
| Ethics Cours      | on - all of the following CHE/BEN 111, 477,  | 479, & 493 |      |           |
| CHB Series Option | on - all of the following CHE/BEN 111, 477,<br>se  |            |      |           |
| CHB Series Option | on - all of the following CHE/BEN 111, 477,<br>se<br>le course option  |            | Grad | le Status |
| The following     | on - all of the following CHE/BEN 111, 477,<br>se<br>le course option<br>courses were used to satisfy this req | juirement: |      | le Status |

The example above shows two requirements that are both satisfied. The General Education Quantitative Literacy Requirement information is collapsed. Upon opening the General Education Ethics Requirement, the details of the requirement are displayed along with the "Satisfied" status.

• If a requirement is not satisfied, the section is not collapsed and shows the details of the requirement. The specific requirements not met will be labeled "Not Satisfied."

| Bachelor of Scier     | nce in Biology w/ Concentration in Pre-Medical Studies                    |
|-----------------------|---|
| Not Satisfied: Bachel | or of Science in Biology w/ Concentration in Pre-Medical Studies (RG8278) |
| Specific Biological   | Sciences Area Courses   |
| Not Satisfied: Stude  | nts must pass the following courses (RQ5010)                              |
| ✓ I. Cell and Mole    | cular Biology   |
| Not Satisfied: A mir  | imum of three credits from Cell and Molecular Biology course list.        |
| • Units: 3.00 r       | quired, 0.00 taken, 3.00 needed   |
| The following cou     | rses may be used to satisfy this requirement:                             |
| Course                | Description Grade Status  |
| View Course List      | I.Cell and Molecular Biology  |
| - The                 | View All   🖾 First 🕚 1 of 1 🕑 Last  |
| II. Genetics          |   |
| III. Physiology       |   |
| V. Biodiversity       | and Evolution   |
| Capstone              |   |
| Not Satisfied: Stude  | nts must pass a Capstone course (RQ4999)                                  |
| Capstone              |   |
|                       |   |

The example above shows the remaining requirement is "I. Cell and Molecular Biology". The student needs to take at least three credits from the Cell and Molecular Biology Course List. Click on the link "View Course List" to see all of the courses that would satisfy the requirement.

- Each requirement also has an "RG" number and an "RQ" number (See example above)
  - The "RG" number is the Requirement Group number. In this case the RG# is 8278 and includes all of the requirements within that group (I. Cell and Molecular Biology, II. Genetics, III. Physiology, IV. Biodiversity and Evolution, and the Capstone requirement).
  - The "RQ" number is the Requirement number. This group has two requirement numbers:
    - 5010: Cell and Molecular Biology, Genetics, Physiology, and Biodiversity and Evolution
    - 4999: Capstone requirement

To request a substitution or a waiver for a requirement for a student, the **Degree Progress Student Exception Form** must be completed and the Requirement Group/Requirement numbers must be provided. **The Degree Progress Student Exception** form is available on the Office of Student Records' website.